

DISCLAIMER

The attached *Owner Authorization to Receive Notices and Other Information By Email* form is a suggested form for use by condominium corporations.

We recommend the use of this form as one piece of a larger strategy and set of controls implemented by condominium corporations to demonstrate that owners have been engaged and notice has been provided pursuant to the *Condominium Property Act*, R.S.A. 2000, c. C-22. Condominium corporations, Condominium Managers and Boards of Directors of condominium corporations should document their strategies and communication efforts. This includes measures taken to demonstrate that consent was obtained, notices sent out, and that all obligations pursuant to the *Personal Information Protection Act*, R.S.A. 2003, c. P-6.5 have been met. Condominium corporations, Condominium Managers and Boards of Directors of condominium corporations are encouraged to consult their legal advisors with any questions they may have.

The information contained herein is provided for informational purposes only. It is not, nor is it intended to be, legal advice. You should consult with a lawyer for advice regarding your individual situation.

Sincerely,

-Hugh Willis

CONDOMINIUM CORPORATION LEGAL NAME, operating as AAA

**Owner Authorization to Receive Notices
and Other Information By Email**

I/we, the Owner(s) of the following unit(s):

(print legal and/or municipal unit description(s))

expressly authorize **CONDOMINIUM CORPORATION LEGAL NAME, operating as AAA** (the "Corporation") to send any notice or correspondence required under the Bylaws, the *Condominium Property Act*, the *Condominium Property Regulation*, or as may otherwise be directed by the Board of Directors, to me/us at the email address listed below.

It is further acknowledged that I/we will check the email address periodically. Neither the Corporation nor its Board of Directors is responsible for spam filter settings or any other problems (electronic or otherwise) resulting in an email not being received or read by me/us. It is my responsibility to update the Corporation if my email address changes.

Email address: _____

Owner: _____ Date: _____

Owner: _____ Date: _____

Note: If there is more than one person on title, a signature is required for each person.

If a unit is owned by a Corporation, an individual authorized by the Corporation must sign on behalf of the Corporation.

For the Corporation's use:

Legal Unit No. _____